

ARIZONA COUNCIL STANDING RULES

1. Regular meetings of Arizona Council, open to all ESA members and their guests, and when possible, shall be held on the third weekend of the month.
2. Regular meetings will be held in the months of September, November, January, and April, unless otherwise specified by the Council.
3. Annual council membership dues are fifteen (15) dollars per Jewel Degree member, payable July 1 and shall be considered delinquent after October 15. Dues, once paid, are not refundable.
4. Bid dates for hosting Council Meetings shall be extended prior to April 1 for the following year.
5. Arizona Council meetings shall be limited to \$30 or less per person, excluding the Council Convention, with the President's luncheon paid for by the Host Chapter. One member shall make reservations for her/his chapter.
6. Late reservations for council meetings will be assessed \$1.00 per person at the time of registration. Unused reservations shall be billed to the reserving chapter.
7. Fund-raising may be conducted prior to, during the lunch break or immediately following Council Business Meetings, in a place designated by the Host Chapter. Arrangements are to be made directly with the Host Chapter. Chapters not having had table reservations at previous meetings may be given priority. The Host Chapter has the right to limit the number of tables.
8. The Arizona State Convention shall be held no later than June 10 annually. Any profits or losses sustained by the Convention shall be assumed by the Arizona Council.
9. The Convention Chairman shall be allowed monies in advance, in order to make a deposit for the convention hotel, not to exceed \$3000.00 for Convention expenses if there are not enough funds in the convention account. This advance is to help defray expenses before registration fees arrive. The Convention Chairman shall be bonded, and the books submitted to the Treasurer for incorporation in the State Audit and IRS report.
10. Installation of Officers of Arizona Council shall be held during the Convention.
11. The Member-of-the-Year event shall be held during convention.
12. A financial statement shall be prepared by the outgoing Convention Chairman and submitted to the Bulletin Editor for publication in the September Bulletin.
13. During Convention the incoming President shall be presented with the Full Crown Pin, Lamp of Learning Pin and the State President's Gavel. In the event the

incoming President already has a Full Crown Pin and a Lamp of Learning Pin, a State President's Gavel Pin only shall be presented. The Treasurer shall be authorized to order all necessary pins in ample time for presentation at the Convention.

14. It will be at the discretion of the President to hold a Leadership Seminar. Based on her/his decision he/ she will notify the State Treasurer to adjust the budget accordingly.
15. The Arizona Council Chaplain shall send a card to an ESA member in the event of the birth of a child, serious illness, or the death of an immediate family member. The Arizona Council Chaplain shall send the family a card in the event of the death of an Arizona Council member. Significant events such as the births, illnesses or deaths of extended family members will be shared with the membership.
16. The Opening and Closing Rituals as follows shall be used at all Arizona Council Meetings.

Opening Ritual

Members, we meet again to light our lamps from a common flame. Let us face this day with faith, with patience, with a prayer for understanding. We remember our common heritage, our common responsibilities, our common goal. We will keep faith with that trust vested in us. And may sincerity and tolerance guide us as we remember to say....I AM ESA.

Closing Ritual

Eternal Father, keep our flame from which we light our lamps ever bright in our own hearts, that the rays of Epsilon Sigma Alpha may light the way for Member's feet wherever we may go.